



**UNITED COMPANY RUSAL PLC**  
*(Incorporated under the laws of Jersey with limited liability)*  
**(Stock Code: 486)**

**NOTIFICATION LETTER 通知信函**

28 May 2018

Dear Shareholder,

**United Company RUSAL Plc (the “Company”) – Notice of Publication of the (i) Circular dated 28 May 2018; (ii) Notice of Annual General Meeting; and (iii) Proxy Form (collectively the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.rusal.com](http://www.rusal.com) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk), or the arranged printed form(s) of Current Corporate Communications is (are) enclosed (if you have specifically chosen to receive printed form(s)). You may access the Current Corporate Communications on the Company’s website or by browsing through the Stock Exchange’s website.

You may at any time choose to receive free of charge Corporate Communications<sup>(Note)</sup> either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary you have previously conveyed to the Company. If you want to receive another printed version of the Current Corporate Communications, please complete the enclosed request form and send it to the Company c/o its Hong Kong branch share registrar (the “Hong Kong Branch Share Registrar”), Computershare Hong Kong Investor Services Limited, using the mailing label provided. The address of Hong Kong Branch Share Registrar is Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. The request form may also be downloaded from the Company’s website at [www.rusal.com](http://www.rusal.com) or the Stock Exchange’s website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to change your choice of language or means of receipt of the Company’s Corporate Communications in future, please write to the Company c/o the Hong Kong Branch Share Registrar at the above address or send an email to [rusal.ecom@computershare.com.hk](mailto:rusal.ecom@computershare.com.hk). Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via the website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time) from Monday to Friday, excluding Hong Kong public holidays.

By Order of the board of directors of  
**United Company RUSAL Plc**  
**Aby Wong Po Ying**  
Company Secretary

*Note: Corporate Communications include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位股東：

**United Company RUSAL Plc (「本公司」) – (i)日期為 2018 年 5 月 28 日之通函; (ii)股東週年大會通告;及 (iii)委任代表表格 (統稱「本次公司通訊文件」)之發佈通知**

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 ([www.rusal.com](http://www.rusal.com)) 及香港聯合交易所有限公司 (「聯交所」) 之網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎瀏覽。或按安排附上本次公司通訊文件之印刷本 (如閣下早前選擇收取印刷本)。閣下可於本公司網站存取本次公司通訊文件或瀏覽聯交所網站。

如閣下早前曾向本公司作出公司通訊文件<sup>(附註)</sup>收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取及只收取英文印刷本、或只收取中文印刷本；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之印刷本，請閣下填妥隨本函附上的申請表格，並使用隨附之郵寄標籤把申請表格寄回本公司之香港證券登記分處——香港中央證券登記有限公司 (「香港證券登記分處」)，地址為香港灣仔皇后大道東 183 號合和中心 17 樓 1712-1716 室。申請表格亦可於本公司網站 ([www.rusal.com](http://www.rusal.com)) 或聯交所網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 內下載。

如欲選擇有別於閣下所選擇的公司通訊語言版本或收取方式，請以書面送交到本公司之香港證券登記分處或以電郵方式至 [rusal.ecom@computershare.com.hk](mailto:rusal.ecom@computershare.com.hk)，以更改日後收取公司通訊文件之語言版本及收取途徑之選擇。如股東已選擇以網上方式收取日後公司通訊文件 (或被視為已同意以網上方式收取)，但因任何理由未能收到或存取載於網站的本次公司通訊文件，股東只要提出要求，我們將盡快向閣下寄上所要求的有關文件的印刷版本，費用全免。

如對本函內容有任何疑問，請致電本公司電話熱線 (852) 2862 8688，辦公時間為星期一至五 (香港公眾假期除外) 上午 9 時正至下午 6 時正 (香港時間)。

董事會命  
**United Company RUSAL Plc**  
公司秘書  
**黃寶瑩**

2018 年 5 月 28 日

附註：公司通訊文件包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b) 中期報告及如適用，中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 委任代表表格。

UCRH-28052018-1(0)

Printing the shareholder's information (English name and address)  
印上股東資料 (英文姓名及地址)

## Request Form 申請表格

**To: United Company RUSAL Plc (the "Company")**  
(Stock Code: 00486)  
c/o Computershare Hong Kong Investor Services Limited  
Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road  
East, Wanchai, Hong Kong

**致: United Company RUSAL Plc (「本公司」)**  
(股份代號: 00486)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17 樓 1712-1716 室

I/We have already received a printed copy of the Current Corporate Communications in Chinese / English or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website and the website of The Stock Exchange of Hong Kong Limited, but I/We would like to receive another printed version of the Current Corporate Communications of the Company as indicated below:

本人/我們已收取本次公司通訊文件之中文/英文印刷本或已選擇(或被視為已同意)瀏覽本公司網站及聯交所網站所登載之本次公司通訊文件,但現在希望以下列方式收取 貴公司本次公司通訊文件之印刷本:

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中,僅在其中一個空格內劃上「X」號)

I/We would like to receive a printed copy in English now.  
本人/我們現在希望收取一份英文印刷本。

I/We would like to receive a printed copy in Chinese now.  
本人/我們現在希望收取一份中文印刷本。

I/We would like to receive both the printed English and Chinese copies now.  
本人/我們現在希望收取英文和中文各一份印刷本。

**Name(s) of shareholder(s)<sup>#</sup>**  
股東姓名<sup>#</sup>

**Date**  
日期

**Address of shareholder(s)<sup>#</sup>**  
股東地址<sup>#</sup>

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Contact telephone number**  
聯絡電話號碼

**Signature(s)**  
簽名

<sup>#</sup> You are required to fill in the details if you download this request form from the Company's website.

假如閣下從公司網站下載本申請表格,請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this request form in order to be valid.  
如屬聯名股東,則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- Please note that both printed English and Chinese versions of all the Company's Corporate Communications which we have sent to our shareholders in the past 12 months are available from the Company on request. They are also available on the Company's website (www.rusal.com) for five years from the date of first publication.  
公司備有於過去12個月曾寄發予股東的公司通訊文件的中、英文版印刷本。該等通訊文件亦由首次登載日期起計,持續5年載於公司網站(www.rusal.com)上。

### 郵寄標籤 MAILING LABEL

閣下寄回此申請表格時,請將郵寄標籤剪貼於信封上。

**如在本港投寄毋須貼上郵票。**

Please cut the mailing label and stick this on the envelope to return this request form to us.

**No postage stamp necessary if posted in Hong Kong.**

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

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